

## SSA Minutes 18<sup>th</sup> May 2023

### Attendees:

Mrs Vaughan (Assistant HT)  
Natalie Hopper (Chair)  
Shellie Williams (Vice Chair)  
Gemma Carmen (Treasurer)  
Emma Moreton (Joint Secretary)  
Tesmi Jose  
Lizzie Rickman  
Mandy Rowlands  
Liz Wilson  
Natalie Windegaard  
Louise Yearwood

### Apologies:

Emma Jerwood (Joint Secretary)  
Alison Benjamin  
Chelsea Connolly  
Caroline Cook  
Donna Richardson  
Rachael Sharp  
Andrew Venning

1. An **after-school tuck shop** was suggested, but as a 'healthy school' the cake sales are already enough. Mrs Hopper suggested more healthy tuck shop options, such as raisins, and Mrs Vaughan said she would ask Miss Morris again – it's a possibility for next academic year.
2. Helpers are needed for the **Funday taking place on 7<sup>th</sup> June** after sports day, from 15.00-17.30. There will be stalls, activities and a visit from Sam the ice cream man but no plans to serve hot food. A list of stalls and time slots will be displayed outside classrooms so parents/carers can sign up.
3. Plans are under way for the **village fair parade on 10<sup>th</sup> June** – the theme this year is Songs and Stories, and Saxon are dressing up in rainbow colours. The parade will meet at 10.30 outside Shepperton station. Volunteers will be needed to help create the parade banner in advance and to help on Saxon's tombola stall throughout the day on 10<sup>th</sup> June. Sign-up sheets will be displayed soon, and an online form was also suggested (e.g. Google Sheets).
4. As well as helping on the tombola stall, volunteers are needed on the two forthcoming **mufti days** (19<sup>th</sup> and 26<sup>th</sup> May) to label sweets (children can bring in something 'sweet' in exchange for wearing their own clothes).

5. A new fundraiser called '**Break the rules day**' is provisionally taking place on 14<sup>th</sup> July. Children can break rules from a defined list, such as wearing trainers, a fake tattoo, or bringing a sweet treat for snack time. Details need to be confirmed, including how they pay and whether they pay per broken rule.
6. **Year reps** are not always at SSA meetings or in touch with the SSA/their year group. Therefore, all reps will be asked if they would like to remain in the role or open up the opportunity to someone else. It would be helpful to define the role/responsibilities in case anyone is not sure.
7. The SSA will be part-funding **Year 6 leavers' hoodies** supplied by school at the end of term. There will be no T-shirts anymore.
8. **Fireworks 2023** planning is underway and there will be four mufti days in the autumn term to collect items for stalls (chocolate and bottle tombola).
9. **Cakes sales** are the responsibility of year reps and parents/carers, as all proceeds go towards funding for activities or items for that year group (not towards the SSA). Each sale may need to contribute a small amount towards the cost of bags, plastic gloves and napkins. It was suggested that more promotion before and after the cakes sales (e.g. Facebook photos) would raise awareness and interest.
10. AOB:
  - **Happy School Bags** future dates needs to be arranged
  - Mrs Rowlands has kindly agreed to help with sorting the yellow uniform bin and running the **pre-loved uniform sales**. A sale will take place on 25<sup>th</sup> May in parallel with the Year 3 cake sale
  - An end of year **summary of SSA activities and achievements** will be produced to show the Saxon community how funds have been used to improve the children's school experience. Mrs Moreton said her daughter can produce an infographic to make it more visual.