

## SSA AGM

Friday 26<sup>th</sup> September 2025

9:00am

### Agenda

1. Resignations from current roles
2. Presentation of audited accounts
3. Nominations for Committee Roles for 2024-2025
4. Future Dates
5. AOB

### Minutes

**In attendance:** Mrs Vale, Mrs Lacey, Natalie Hopper, Gemma Carman, Claire Piddington, Andrew Venning, Laura Glynn, Rebecca Neaves, Roni O'Connor, Marie Adams and Avril Williams.

<b>Agenda Item</b>	<b>Notes</b>
1.	<p>Resignations: Gemma Carman has resigned from being the SSA Treasurer. Mrs Carman was thanked for all she had done for the SSA. Mrs Carman agreed to complete a handover with the treasurer this year.</p> <p>Absence of the SSA Secretary. Laura Glynn has been fulfilling this position.</p> <p>All other committee members were happy to stay on in their current positions.</p>
2.	<p>One of the best years for fundraising. The SSA accounts were shown in the meeting. It was noted that the SSA have raised £22,604.72.</p> <p>Each event was reviewed and suggestions were made to what we could improve on, e.g. The raffle was popular at the Fireworks event, this will be added to the Christmas fair event. Mrs Hopper was happy to advertise the raffle and begin collecting prizes.</p> <p>Circus – we would like to make this a bigger event, with more members of the local community attending. Clarification was asked about the Circus event as there was a lot of outgoings for this event. Mrs Carman agreed to look into this.</p> <p>The SSA Lottery needs to be plugged more.</p> <p>We need to make more out of Easy Fundraising e.g. Tesco shop, families can 'donate' money to the SSA.</p> <p>Events that did well – Lego bricks, Christmas cards and mufti days, a good amount of profit was made.</p> <p>Discos continue to be popular, with the silent disco being enjoyed by all. The change to sweet bags being included in the ticket price worked well and we were able to accommodate all allergies.</p> <p>It was asked as to whether we have the tea towel event this year – perhaps a WhatsApp poll to parents to determine whether they would like this again. A minimum order may be required, so parents would have to pre order this.</p>
3.	<p>Rebecca Neaves was nominated to be the new SSA Treasurer. She was elected as the new Treasurer.</p>

<p>4.</p>	<p>Next SSA Meeting: Friday 10<sup>th</sup> October 9am in the ASC  Happy Bags – Friday 10<sup>th</sup> October and Tuesday 9<sup>th</sup> December  <b>Friday 17<sup>th</sup> October Halloween Mufti</b> – Jo Thatcher to create the poster or adapt Mrs Hopper’s poster from last year.  <b>Halloween Disco – DJ</b> – Mrs Hopper to set up on PTA events and create the poster.  Mrs Glynn and Mr Venning to organise sweet bags for the Halloween Disco.  Tuesday 21<sup>st</sup> October</p> <ul style="list-style-type: none"> <li>• 2pm – Reception in class (Saxon staff)</li> <li>• 3 – 3:45pm Years 1-2</li> <li>• 4 – 5pm Years 3-4</li> </ul> <p>Wednesday 22<sup>nd</sup> October</p> <ul style="list-style-type: none"> <li>• 3:30 – 4:45pm Years 5 – 6</li> </ul> <p><b>Thursday 20<sup>th</sup> November 7:30pm SSA Quiz Night</b>  <b>Friday 28<sup>th</sup> November – Christmas Fair 3-6pm (New date changed from the original dates)</b>  <b>Christmas Discos - Silent Disco</b>  Wednesday 3<sup>rd</sup> December</p> <ul style="list-style-type: none"> <li>• Reception 2pm</li> <li>• 3 – 4pm Years 1-2 Crazy Hazy</li> <li>• 4:15 – 5:30pm Years 3 – 4</li> </ul> <p>Thursday 4<sup>th</sup> December</p> <ul style="list-style-type: none"> <li>• 3:30 – 4:45pm Years 5 – 6</li> </ul> <p><b>Friday 19<sup>th</sup> June – Circus Event *No ASC this day</b>  <u>Ideas for possible future events:</u>  Mrs Vale suggested a Film Night in the Spring Term – to be a Community Event  Halloween Film Night – perhaps for next year as it is too short notice for this year.</p>
<p>5.</p>	<ul style="list-style-type: none"> <li>• Saxon Instagram Page – to be set up. To advertise SSA events on here too.</li> <li>• Volunteers – Volunteers remain an issue at SSA events, with low turnouts from Saxon parents. It was discussed what the barriers were to parents helping out. Discussed the wide catchment area of the families that attend Saxon.</li> <li>• A poll could be used to ask parents directly why they haven’t helped out. It was discussed that the SSA need to be clear with what they need help with. Perhaps ask parents through a survey – what events did they like last year?</li> <li>• Discussed sharing with the wider community what the end goal was for the SSA event e.g. what are we fundraising for? What is the vision?</li> <li>• Felt that sometimes SSA’s messages are lost within all the information in the newsletter. Perhaps a separate email is sent out about SSA events e.g. including upcoming events and how parents can help.</li> <li>• Advertising – ‘Meet the SSA’ event discussed. SSA to organise. SSA members to be available at the end of the day and hand out leaflets. Leaflets to contain information about SSA events e.g. QR code to the SSA lottery, information and pictures to tell them a little more information about the SSA members – SSA to organise.</li> <li>• Moving the SSA Noticeboard – Lots of families do not even know that the noticeboard is there, e.g. could it go outside the school gates so that parents could read the information whilst waiting to drop off their child in the morning.</li> <li>• Friday 10<sup>th</sup> October – Meet the SSA – Drinks at a local pub – SSA to organise.</li> <li>• Suggestions of what to spend SSA money on – Reception outdoor area. The Reception outdoor area is very tired and falling apart. This impacts pupil recruitment, particularly as there is a low birth rate at the moment. The SSA was asked to provide £15,000 towards this project. It was suggested that a thermometer was used on the SSA noticeboard to advertise how much we have raised for this event.</li> </ul>