



Job Title: Digital Ambassador

Vacancy: Autumn I – Summer II

Positions Available: x1 positions in each class Year 1 – Year 5

Job Description

As a Digital Ambassador, your job is to be a technology champion for our school! You will help your teachers and classmates use digital tools safely, creatively and confidently.

You will be responsible for:

- **e-Safety Champions:** Spreading the word about online safety by delivering messages in assemblies, creating posters, or helping during Safer Internet Day.
- **Device Caretakers:** Ensuring classroom devices (iPads and Chromebooks) are plugged into the charging trolleys correctly and treated with respect.
- **App Testers:** Trying out new educational games or software with the computing Leader and giving feedback on whether the school should use them.
- **Digital Creators:** Helping to document school events by taking high-quality photos or videos on school devices.
- **This is a new role and we will be adding to the responsibilities throughout the year.**

Who are we looking for?



Reliable & Responsible: You can be trusted to handle expensive school equipment and carry out tasks without being constantly reminded.



Patient & Kind: When someone is stuck on a computer, you don't just grab the mouse and do it for them—you patiently guide them through it.



Problem Solvers: You don't give up easily if a program crashes or a password doesn't work. You are willing to try a few tricks to fix it first.



Great Communicators: You are happy to speak up in class, share ideas, or explain a tech concept to a friend.



Enthusiastic About Tech: You genuinely enjoy using technology to learn, create, and explore.

Application:

Tell us why you would make an amazing Digital Ambassador at Saxon Primary School. Please present your application using a digital application, e.g., a 60 second video, a 3 slide PowerPoint.

Application open: **Wednesday 1st July**

Application closes: **Monday 6th July**