

Dear Parent / Carer,

We are delighted to introduce ourselves as your new catering provider at Lumen Learning Trust. Our aim is simple: to provide every child with tasty, nutritious meals that they enjoy, while giving them the energy and focus they need for learning throughout the afternoon.

### **Meal costs**

The cost of a KS2 school meal will be £2.80 (£14.00 per week).

### **SchoolGrid Account**

To access school meals, you'll need to activate a SchoolGrid account. This easy-to-use system allows you to pre-order meals, manage payments, and view menus. Please refer to our [Guide to SchoolGrid](#) leaflet for step by step instructions.

### **Payments**

**Online Card Payment** - A card payment can be made online through your SchoolGrid account. Please log on and select [Account] - [Pay by card] where on screen prompts will assist in taking payment.

**Telephone Card Payment** - Our Customer Care team is available 8.00 am to 5.00 pm Monday to Friday to take a card payment on 01942 707709. The minimum payment amount we can accept over the phone is £10.

### **Pre-ordering Meals**

To reduce waste and help to ensure your child receives their preferred choice, please pre-order meals before 8:55am on the day. You can also pre-order for the entire term in advance.

*Please note - Menus may occasionally change due to unforeseen circumstances. For the latest updates please refer to SchoolGrid and check your emails for any pre-order cancellation notifications.*



### **Allergies or Dietary Requirements**

It is essential that parents record their child's allergies on SchoolGrid so we can provide a safe meal.

If your child has an allergy outside the standard 14 allergens, or any additional dietary needs (such as vegan or halal), please contact Dolce Customer Care and we will assist you in updating this information.

If your child has a special diet or care plan, please speak to the school. Dolce's Area Manager will then work closely with yourself and the school to ensure your child's needs are safely met.

### **Contact Details**

**Dolce** is your catering provider. If you have any questions, comments or suggestions regarding school meals, allergens, payments etc, please do not hesitate to contact our friendly Dolce Customer Care team

Availability - Monday to Friday 8am to 5pm

Phone - 01942 707709

Email - [customercare@dolce.co.uk](mailto:customercare@dolce.co.uk)

**SchoolGrid** is the Software provider we use. If you experience any technical issues with access to SchoolGrid, please contact SchoolGrid technical support on 01506 300310 or by email to [support@schoolgrid.co.uk](mailto:support@schoolgrid.co.uk)

### **Useful Information**

[Packed Lunch vs School Meal](#)

[Dolce Website](#)

